

United States Postal Service®

# INDUSTRYALERT

## **Paper Availability**

**June 13, 2022**

In acknowledgement of the nationwide paper availability challenges, the Postal Service and mailing industry have developed a two-step process to explore the opportunity to expand paper options outside of current specifications to enable the continued production and entry of mail.

**Step 1.** Alternative paper may be tested and approved for use by Postal engineering to meet machinability requirements for specific formats.

**Step 2.** Exceptions to use approved paper for specific commercial mailings will be considered on a case-by-case basis. Exception requests for mailings must be sent to and approved by the Pricing and Classification Service Center: [PCSC@usps.gov](mailto:PCSC@usps.gov)

A complete set of instructions for tests (Step 1 above) has been posted on our Postal Pro website along with the list of paper that has been approved based on Postal engineering tests to meet machinability requirements for specific formats: [Letter Mail Paper Testing Instructions | PostalPro \(usps.com\)](#)

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